



The Corporation of the Town of Aylmer Director of Operations

The Town of Aylmer is seeking a dynamic, skilled individual in the area of municipal infrastructure to lead its operations department and play a significant role on the Town's Management Team.

Reporting to the CAO, the Director of Operations will be responsible to manage all aspects of the Town's public works, water distribution, wastewater collection/treatment and solid waste & recycling.

The preferred candidate should have:

- A civil engineering or applied sciences background combined with extensive experience in municipal engineering and public works administration. Applicants should possess a C.E.T. or equivalent.
- Thorough knowledge of municipal budgeting practices and processes.
- A detailed knowledge of and the ability to interpret and administer a variety of federal/provincial regulations, acts, contractual agreements, policies and guidelines pertaining to the Operations Department.
- Sound technical knowledge of all operations relating to public works infrastructure including roads, storm sewers, sanitary sewers, municipal drains and water distribution.
- Preference will be given to candidates with MOECC training in water distribution and wastewater collection.
- Excellent managerial, administrative and leadership skills to plan, direct and supervise department activities involving professional and technical people and the general work force.
- Demonstrated competence in strategic planning, problem solving, budget preparation and decision making are also required.
- Excellent communication skills, both oral and written, in all mediums with the ability to communicate effectively with all levels of staff, management and Council to provide advice and direction to reporting staff, provide information to the general public, liaison with contractors and outside agencies.
- Possess a valid class "G" Ontario license.

2018 Salary range: \$92,164.80- \$111,984.60

Confidential resumes will be accepted by Human Resources:

The Corporation of the Town of Aylmer
46 Talbot Street West, Aylmer, Ontario N5H 1J7
(519) 773-3164
hr@town.aylmer.on.ca

Application Deadline: Ongoing until filled

A copy of the draft job description can be found at:

<http://www.aylmer.ca/index.php/HumanResources/EmploymentOpportunities>

We thank all applicants for their interest, however, only those selected for an interview will be contacted.

The Town of Aylmer is an equal opportunity employer. Accommodations are available for the recruitment process. Applicants are requested to make their needs known in advance.

In accordance with the *Municipal Freedom of Information and Protection of Privacy Act*, personal information is collected under the authority of the *Municipal Act, 2001*, and will be used for the purpose of candidate selection.