



## MUNICIPALITY OF MIDDLESEX CENTRE

# DIRECTOR OF PUBLIC WORKS AND ENGINEERING

The strength in Middlesex Centre lies with its people. The population of the community consists of both long-term residents and more recent arrivals. There are farmers and commuters, young families and retirees. The residents of Middlesex Centre are a diverse demographic, and the key factor in the lively community environment of Middlesex Centre.

### Position Summary

Reporting to the Chief Administrative Officer and leading a number of distinct specialized areas such as engineering, development, storm water management, municipal drainage, public works, water treatment and distribution, wastewater collection and treatment, fleet management, and solid waste management, the Director of Public Works and Engineering is responsible for the strategic leadership, administrative management and overall operations of the Public Works and Engineering Department.

### Preferred Qualifications

- Post-secondary education in Construction, Engineering or like discipline.
- Preferred candidate will be a Registered Professional Engineer, in good standing.
- Eight to ten (8-10) years of progressive senior management experience overseeing administration of Public Works function, including transportation, planning, operations, water supply and distribution, sanitary sewage and treatment, storm water management and land development, preferably in a municipal or public sector environment
- Possess a Class "G" driver license valid in the Province of Ontario with a clean abstract.
- Possess a thorough understanding of the legislation and policies that affect the Department, including familiarity with municipal law, insurance and labour relations.
- Experience developing, managing capital and operational budgets.
- Technical knowledge of the Municipal Act, Drainage Act, Public Utilities Act, Highway Traffic Act, Safe Drinking Water Act, Water Resources Act, Cemeteries Act, Navigable Waters Act, Occupiers' Liability Act, Occupational Health & Safety Act and other applicable legislation Superior Leadership, organizational, interpersonal relations, oral and written communication skills.
- Broad range of experience in a variety of areas including all disciplines of Civil Engineering, administration and management, finance and accounting, statute, contract and common law, fleet procurement and management, and computer applications to engineering and management
- Ability to work with elected and non-elected officials and staff at all levels.
- Proficient with personal computers and related software utilized by the Department

Salary range for 2019 is \$114,718.50 to \$134,218.50 with a 37.5-hour work week and requires attendance at Council meetings and public meeting from time to time as required outside of normal office hours.

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To apply for this position, please submit a resume quoting Posting 2019-007, outlining qualifications and experience by 4:00pm on Wednesday, June 19<sup>th</sup>, 2019 to:

Ruth Joyce-Maynard  
Human Resource and Health and Safety Coordinator  
Municipality of Middlesex Centre  
10227 Ilderton Road, RR2 Ilderton, ON N0M 2A0  
[joyce-maynard@middlesexcentre.on.ca](mailto:joyce-maynard@middlesexcentre.on.ca)

Middlesex Centre is an equal opportunity employer and is committed to inclusive, barrier-free recruitment and selection processes and work environments. Please advise us of any accommodations needed to ensure your access to a fair and equitable process. Any information received relating to accommodation will be addressed confidentially.

We thank all applicants who apply, but only those applicants to be interviewed will be acknowledged. Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for candidate selection purposes only.