

The Township of Huron-Kinloss is seeking a qualified person for the position of

Lead Hand in the Public Works Department

The Township of Huron-Kinloss, population of 7,069, is situated along the picturesque shore of Lake Huron at the southern end of Bruce County. The Township boasts the friendly communities of Lucknow, Ripley and Point Clark that are full of spirit and have rich histories dating back more than 150 years.

This position is **40 hours per week** and the successful applicant will supervise the operations of all Public Works services.

Applicant must possess the following:

- Valid AZ and/or DZ licence
- Municipal Pit & Quarry Designation or obtain in 6 months
- Road School Accreditation or equivalency
- Good supervisory skills
- Results oriented
- Able to operate and maintain a variety of equipment to construct roads and maintain the services provided by the Public Works Department
- Working Knowledge regarding road and bridge construction and maintenance, property maintenance and record keeping
- Good working knowledge of computers and other digital devices, and operational understanding of Microsoft Outlook
- Ability to analyze, assess and interpret data and situations, compile results, and do scheduling
- Ability to read technical reports, i.e. blueprints, contracts, tenders, excavating, material referred to a contractor
- Good communication and organization skills

Full detailed position descriptions are <http://www.huronkinloss.com/employment-opportunities.cfm> or at the Municipal Office.

Qualified applicants are invited to submit a confidential detailed resume with references no later than **January 18th, 2019 at 4:00 pm**. Sealed envelopes should be clearly marked with the position title and addressed to:

Township of Huron-Kinloss
P.O. Box 130, 21 Queen Street
Ripley, ON N0G 2R0
Attn: Leanne Scott, Payroll & Asset Coordinator
or email lscott@huronkinloss.com

Only those applicants selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Privacy Act, personal information is collected under the authority of the Municipal Act, R.S.O. 1990, c.M.45, as amended, and will only be used for the purpose of candidate selection.

We are an Equal Opportunity Employer. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#) and the Ontario Human Rights Code, the Township of Huron-Kinloss will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities