

THE CORPORATION OF THE MUNICIPALITY OF CALLANDER



Permanent Full Time Employment Opportunity Manager of Operations

If lakeside living, fresh air, and endless outdoor opportunities situated within a scenic, rural and growing community of 3,864 appeals to you, then welcome to Callander, Ontario!

The Manager of Operations will be will be a key member of the management team and shall be responsible for the management and delivery of the Operations Department services including, roads, bridges, water and wastewater infrastructure, municipal parks and facilities and fleet maintenance in accordance with legislative requirements and financial resources. Reporting to the Chief Administrative Officer, the Manager shall provide a variety of services to the Municipality, including: long-term strategic planning and asset management, review of subdivision and development proposals, overseeing the contracted services of the operator of the municipal water and sewer system, constructing and maintaining municipal infrastructure, project management, preparation of tenders and RFP's and contract administration.

The successful candidate shall have demonstrated supervisory, human resources, budget and financial planning, public procurement, computer and interpersonal skills. Utilizing excellent judgment, time/project management, critical thinking, communication, and organizational skills they will develop and provide recommendations with respect to delivery of services, work flow process and tracking, organizational structure and future needs of the Operations Department. Experience with respect to sustainable development, drinking water systems, waste and wastewater management, and knowledge of applicable municipal, health, safety and environmental legislation and best practices is required. Municipal experience is also required.

The ideal candidate will possess at a minimum a Civil Engineering Technician or Technologist certification combined with five (5) years' experience in a related senior management position. A Professional Engineers' designation would be considered an asset. Candidates with an appropriate designation and experience who demonstrate a commitment to continuing education in operations and asset management will also be considered.

A valid driver's License, acceptable driving record, and clean criminal record check will be required prior to hire.

A full job description is available at www.mycallander.ca/employment-opportunities

The Municipality offers a competitive salary and excellent benefits package. The salary for this position is \$85,285 to \$96,514 per year (2018 Rates). Only those applicants selected for an interview will be contacted.

Qualified Candidates are invited to submit a cover letter and resume marked Confidential no later than **Monday, May 27, 2019 4:30 p.m. to:**

Human Resources
Municipality of Callander
280 Main Street North, PO Box 100
Callander, ON P0H 1H0

Email: humanresources@callander.ca

The Municipality of Callander is dedicated to maintaining a diverse, fair and equitable work environment and welcomes submissions from all qualified applicants. Information received relating to accommodation needs of applicants will be addressed confidentially. Personal information submitted will be used for the purpose of determining suitability for this position only in accordance with The Municipal Freedom of Information and Protection of Privacy Act.