



The Corporation of the Town of New Tecumseth

Supervisor, Operations - Roads

Full Time Permanent

40 hours per week

2019-32

Reporting to the Manager, Roads and Fleet, this position directs and supervises the work activities of the Roads Business Unit staff in all aspects of Transportation Network Maintenance or Environmental Services Maintenance, and Winter Control in urban and rural settings. Works cooperatively with fellow Supervisor, Operations to execute Transportation Service and Environmental Services Maintenance. Acts as a liaison with agencies and other governing bodies for Town related operations. Directs and supervises staff to perform the above-mentioned tasks while coordinating multiple crews out of multiple depot locations. In conjunction with the Operations Technicians, coordinates contractors to perform work for or within the Town and aids in the preparation and enforces tender documents and expectations. Prepares and directs works in a cost efficient, safe manner within the confines of the Capital and Operating Budgets. This position will entail both field and office work.

Requirements:

- Certified Roads Supervisor (CRS) designation or a Certified Technologist designation through Ontario Association of Certified Engineering Technicians and Technologists (OACETT) with the willingness and ability to obtain a CRS is required.
- 4-5 years' experience in a related field with at least one year in as supervisory position.
- 1 year demonstrated project management experience is required.
- Requires knowledge of roadway maintenance practices for both urban and rural settings and successfully completed both portions of T.J Mahoney Road School. Completion of winter maintenance courses would be an asset.
- Requires sound knowledge of roadway maintenance practices in both urban and rural municipal settings.
- Requires thorough knowledge of applicable legislation and manuals such as the Highway Traffic Act, Municipal Act, Occupational Health and Safety Act, Drainage Act, The Environmental Protection Act, The Ontario Provincial Standards for Roads and Public Works (OPS), Ontario Traffic Manuals, and any other legislation relevant to your duties.
- Computer operating skills required for word processing, spreadsheets, databases, and basic ESRI GIS portal. Working knowledge of and competency in Preventative Maintenance Management, Assets Management Systems.
- Must meet the requirements of a Competent Person as defined by the Occupational Health and Safety Act.
- Must have thorough knowledge of all facets of work under area of supervision including correct operation of machinery.
- Must have a valid "DZ" level driver's license in good standing.

The successful candidate must have the ability to align with established goals and objectives and is able to create/follow plans and processes accordingly to deliver task and goal completion to a high standard. The successful candidate will provide clear direction and open communication with employees and address employee issues promptly, objectively and respectfully. The Town of New Tecumseth values progressive ideas and actions; the successful candidate will have proven ability to embrace change, be resourceful and to seek new ideas and creativity to maximize effectiveness to provide high quality citizen-centred services to our community.

Salary Range: \$ 76,315.20 - \$95,409.60

Please submit your cover letter and resume in Word or PDF format to careers@newtecumseth.ca no later than 4:30 pm on April 25, 2019.

Please quote Job #2019-32 in the subject line of your email.

We thank you for your interest, however; only those selected for an interview will be contacted.

Information collected will be used solely for the purpose of candidate selection, in accordance with the Municipal Freedom of Information & Protection of Privacy Act

The Town of New Tecumseth is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. If contacted for an interview, please advise Human Resources if you require accommodation.

For more information and a complete list of current employment opportunities, please visit our website at <https://www.newtecumseth.ca/en/town-hall/job-postings.aspx>