

Permanent Full Time Employment Opportunity Operations Superintendent

The Operations Superintendent is a key member of the management team and is responsible for the management and delivery of the Public Works Department services including roads, bridges, municipal parks and beaches, municipal cemeteries, municipal landfills, municipal facilities and fleet services in accordance with legislative requirements and financial resources.

Reporting to the Chief Administrative Officer, the Operations Superintendent shall provide a variety of services to the Township, including long-term strategic planning and asset management, constructing and maintaining municipal infrastructure, project management, preparation of tenders and RFP's and contract administration.

The successful candidate shall have demonstrated supervisory, human resources, budget and financial planning, public procurement, computer and interpersonal skills. Utilizing excellent judgment, time/project management, critical thinking, communication, and organizational skills, they will develop and provide recommendations with respect to delivery of services, work flow process and tracking, organizational structure and future needs of the Public Works Department while maintaining required health and safety practices. Excellent working knowledge of provincial legislation and standards governing municipal public works operations is required.

The ideal candidate will possess at a minimum an Undergraduate or Graduate education in a related field, or an equivalent combination of education and experience. Minimum of five years progressive experience in public works, municipal roads/infrastructure in a supervisory or management capacity. Candidates with appropriate experience who demonstrate a commitment to continuing education in operations and asset management will also be considered.

A valid AZ driver's Licence and acceptable driving record are required prior to hire.

A full job description is available at www.nipissingtownship.com.

The Township offers a competitive salary and excellent benefits package. Only those selected for an interview will be contacted.

Qualified Candidates are invited to submit a cover letter and resume marked Confidential no later than Friday, June 14th, 2019 at 2:00 p.m. to:

Charles Barton, CAO-Clerk
Township of Nipissing
45 Beatty Street
Nipissing ON P0H 1W0

The Township of Nipissing is dedicated to maintaining a diverse, fair and equitable work environment and welcomes submissions from all qualified applicants. Information received relating to accommodation needs of applicants will be addressed confidentially. Personal information submitted will be used for the purpose of determining suitability for this position only in accordance with *The Municipal Freedom of Information and Protection of Privacy Act*.