



**THE CORPORATION OF THE  
MUNICIPALITY OF SOUTH BRUCE  
is now accepting resumes for**

**Manager of Operations**

Located in Bruce County, South Bruce is a rural community that comprises of the Villages of Mildmay, Teeswater and the Hamlet of Formosa with a population of 5,561. The Municipality offers the appeal of both small town and country living in a rural setting for our residents.

As a member of the Senior Management Team, the Manager of Operations is responsible for the overall management, administration and quality assurance of the public works department. Key responsibilities include overseeing road construction and maintenance programs, landfill sites, water distribution systems and waste water collection and treatment systems. Budget preparation and forecasting, supervisory functions and long range planning are also requirements of this position.

The municipality is seeking candidates with the following qualifications:

- Preference given to post-secondary education in civil engineering/roads management, a Certified Engineering Technologist designation, and/or Certified Road Supervisor status
- Minimum of five years relevant experience with senior management experience in municipal roads operations, water and waste water is preferred
- Thorough knowledge and experience with principles and practices as applied to the planning, design, construction and maintenance of municipal infrastructure
- Strong knowledge of relevant legislation and regulations affecting roads, landfill, water and waste water systems, and the Occupational Health & Safety Act.
- Excellent communication (both oral and written) and computer skills
- Excellent leadership, interpersonal and public relations skills
- Experience in financial management including budget preparation, long term planning, asset management, preparation of tender documents, contracts, etc.

The Municipality of South Bruce offers competitive compensation and a comprehensive benefit package. A complete job description is available on the Municipality of South Bruce website at: [www.town.southbruce.on.ca](http://www.town.southbruce.on.ca)

Interested applicants are invited to submit a cover letter and resume no later than;  
**April 15, 2019 - 12:00 noon**

Municipality of South Bruce  
Att: Leanne Martin, CAO/Clerk  
P.O. Box 540, 21 Gordon St. E.  
Teeswater, Ontario N0G 2S0  
E-mail [lmartin@southbruce.ca](mailto:lmartin@southbruce.ca)

Only those applicants interviewed will be contacted. Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of job selection. The Municipality is an equal opportunity employer committed to an inclusive, barrier-free recruitment and selection process.