

Jobs

Supervisor I, Roads

Job ID:

J0421-0432

Job Status:

Permanent Full Time

Union:

Non-union

Job Level:

Manager/Supervisor

Location:

Chatham-Kent, Ontario, Canada

Principle Work Location:

Dover Public Works Garage

Number of Positions:

1

Reports to:

Manager, Public Works North/South

Date Posted:

April 20, 2021

Closing Date:

May 4, 2021

Compensation:

\$78,360.00 - \$88,606.00 / Annually

The Municipality of Chatham-Kent has an opening for a permanent full-time Supervisor I, Roads in the Public Works division.

Job description

The Supervisor I, Roads, directs the repair and maintenance of road, water, and sewer systems, under the guidance of the Manager of Public Works. This position participates on the Manager/Supervisor Team.

Essential responsibilities

- Demonstrate Chatham-Kent's core values and competencies
- Lead a team in a fast-paced and constantly changing unionized and non-unionized environment

- Ensures all vehicles, equipment and machinery are maintained in good safe working order, complete with record management
- Inspects and patrols roadways in accordance with Ontario Minimum Maintenance Standards (MMS), identifies other deficiencies not related to MMS
- Oversee an annual operating budget; participate in the preparation and monitoring of the department expenditures to ensure compliance with approved budget
- Ensures all equipment logs, and work records are completed
- Assesses pending weather conditions and expected precipitation and plans for appropriate winter control operations with respect to staff equipment and hours of work available
- Responsible for ensuring safety and competency of employees
- Coordinates, oversees and manages work of external contractors
- Responds to inquiries and investigates complaints from the public pertaining to road maintenance activities and conditions
- Participates in bylaw enforcement activities Ensure compliance with the Occupational Health and Safety Act and Ontario Minimum Maintenance Standards
- Make recommendations to Manager and Director for road improvements beyond the scope of maintenance needs

Essential qualifications

- College certificate or diploma (preferably in a Civil Engineering program or Certified Engineering Technologist with OACETT), plus six (6) to ten (10) years of related experience
- Experience in road maintenance
- Ability to operate and train staff on equipment such as, grader, loader, backhoe, bobcat, gravel truck, snow plow and miscellaneous tools and equipment
- Experience with water/wastewater maintenance program
- Supervisory experience
- Experience working in a unionized environment
- Experience managing operating budget
- Familiar with Occupational Health & Safety Act
- Familiar with requirements of Ontario Minimum Maintenance Standards
- Working knowledge of JD Edwards Enterprise (or related software program), GIS software
- Strong computer skills including Microsoft Word, Excel, email and internet (or other similar software programs)

Other qualifications

- Municipal experience, an asset

Certifications, memberships, licenses

- Minimum Level 1 Drinking Water and Wastewater Operator Certification from the Ministry of the Environment Conservation and Parks (MECP) would be an asset

- OIT Drinking Water Certification from the Ministry of the Environment Conservation and Parks (MECP), would be an asset
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- Completion of the T.J. Mahony Road Course (construction and maintenance section) and CS Anderson School sponsored by the Ministry of Transportation would be an asset
- Certified Road Supervisors certificate would be an asset

Work environment/hours of work

- This position works both indoors and outdoors
- This position works weekday hours, with occasional evening and weekend hours, and on call after hours and on weekends

Driver's licence/vehicle requirements

Because of the responsibilities, this position requires the successful candidate to have a valid class G (prefer a DZ or higher class) Ontario driver's licence; a driver's abstract will be conducted by the Municipality of Chatham-Kent. An acceptable driver's abstract will: be an original document and current (within the previous thirty (30) days); have no more than four (4) demerit points; have no more than two (2) convictions for the same offence; have no criminal code convictions; have no 'non-medical or administrative' licence suspension in the preceding three (3) years.

Essential physical and/or safety requirements

- Walking: frequent walking on level surface (level surfaces - roads, municipal garage; unlevel surfaces - roadside ditches, boulevards and seasonal areas – snow)
- Sitting: frequent sitting in a chair, vehicle seat (vehicle operation, office work)
- Reaching: frequent lifting below shoulder, forward, handling (up to 4.55 kgs or 10 lbs) (reaching in and out of pickup box, filing cabinet)
- Standing: frequent standing inside, outside (office, worksite)

Benefits

This permanent full-time position will receive benefits including: participation in the OMERS pension plan (mandatory), vacation entitlement and a comprehensive benefit package that includes life insurance, accidental death and dismemberment, short and long term disability, extended health and dental benefits following the successful completion of a 3 month waiting period.

The Municipality of Chatham-Kent is an equal opportunity employer, committed to fair and accessible employment practices that attract and retain talented employees in a workplace that is inclusive, supportive, and reflective of the diverse community we serve.

Should you require accommodations during the recruitment process, please contact Human Resources & Organizational Development (HROD) at 519-360-1998. Applicant information is collected under the authority of the Municipal Freedom of Information and Privacy legislation and will be used strictly for the purpose of candidate

selection.

You have already applied for this job.

MUNICIPAL CENTRES

- Blenheim
- 519.360.1998 (tel:+15193601998)
- Dresden
- 519.360.1998 (tel:+15193601998)
- Tilbury
- 519.360.1998 (tel:+15193601998)
- Chatham
- 519.360.1998 (tel:+15193601998)
- Ridgetown
- 519.360.1998 (tel:+15193601998)
- Wallaceburg
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CONTACT US

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