The Municipality of Arran-Elderslie is seeking a Public Works Manager with strong leadership skills to join our management team. Located in Bruce County Ontario, close to many major tourist destinations with two Villages, one Town and in a rural setting, the Municipality offers the appeal of both small town and country living for our residents. People have found that the communities that make up Arran-Elderslie are great places to raise their families and retire.

Reporting to the Clerk-Administrator, the Public Works Manager is an integral member of the management team. The successful candidate will be responsible for the management, maintenance and construction of municipal bridges, roadways and sidewalks; fleet and equipment maintenance and overseeing the Environmental Services Division including water & waste water treatment, distribution, collection and infrastructure; and municipal sanitation services including landfill operations and refuse collection. The successful candidate will provide effective advice to Council in developing and implementing departmental policies and objectives and provide effective leadership to staff, directing the human, financial and physical resources of the Public Works Department.

The ideal candidate will bring to the position:

- Certified Engineering Technologist in civil engineering or related discipline accompanied by studies in Business and/or Public Administration and/or Management studies;
- Class III Certification from the Ministry of Environment in at least two (2) of the following: Water Treatment, Wastewater Treatment, Water Distribution, and Wastewater Collection; with the ability to upgrade to higher classification in accordance with Ministry of the Environment regulations;
- Class DZ Drivers License, in good standing;
- Minimum five years’ experience in a management position with demonstrated skills in preparing and monitoring capital and operational budgets, employee supervision in a unionized environment and public relations;
- Strong customer relation skills and experience working with a broad range of community groups and organizations and the general public;
- Effective interpersonal, oral and written communication, time management, report writing and information technology skills.

Additional assets we will consider are:

- Certified Roads Superintendent designation

This full-time management position will be commensurate with qualifications and/or experience. The Municipality offers a competitive benefits package.

Qualified applicants are invited to submit a cover letter, resume and references, marked "Private and Confidential – Public Works Manager” by regular mail, personal delivery or e-mail no later than noon on Friday, November 20th, 2015 to:

Peggy Rouse, Clerk-Administrator
Municipality of Arran-Elderslie
1925 Bruce Road 10, P.O. Box 70
Chesley, Ontario    N0G 1L0
E-mail: aecareers@arran-elderslie.ca

We thank all applicants who apply for the position, but only those candidates selected for an interview will be contacted. In accordance with the Municipal Freedom of information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act 2001 and will only be used for candidate selection. We are an equal opportunity employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code, the Municipality of Arran-Elderslie will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform the Municipality of any accommodations(s) that you may require in respect of any materials or processes used to ensure your equal participation.