



# GENERAL REGISTRATION FORM

Last Name	First Name	Middle Initial	
Name			Title
Employer			Dept.
Business Address			
City/Town		Prov.	Postal Code
Bus. Telephone		Student E-mail (mandatory):	

## COURSE CHOICES

### METHOD OF PAYMENT (Please check one)

\*please check OGRA.org for course availability and dates.

VISA     MASTERCARD     CHEQUE

(If paying by cheque make payable to: Ontario Good Roads Association; 1525 Cornwall Road, Unit 22, Oakville, ON L6J 0B2. Be Sure to indicate the student's name on the back of your cheque.)

Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_

\_\_\_\_\_  
Name on card                      Please Print    Signature

Sub-Total

\$

+ 13% HST  
# 104000450RT

\$

TOTAL

\$

### HOW TO REGISTER

- By email to [register@ogra.org](mailto:register@ogra.org)
- By fax to 289-291-6477
- To register online, please visit [www.ogra.org](http://www.ogra.org)

### REFUND POLICY

- If written cancellation is received at least 15 working days in advance – 100% Refund. If written cancellation is received 10-14 working days in advance – 50% Refund
- If written cancellation is received less than 10 working days in advance – No Refund. If payment has not been received at the time of cancellation, an invoice will be issued for the appropriate amount as costs have already been incurred. If circumstances prevent a previously registered person from attending a course, substitutions are permitted up to and on the day of the event.

### NOTE

There is a 25% surcharge on OGRA courses for non-members of OGRA, and on MIT courses for non-members of OGRA and MEA; a 10% surcharge will be applied to Government of Canada and Province of Ontario employees.

Contact us at 289-291-OGRA (6472) or by e-mail at [info@ogra.org](mailto:info@ogra.org). If you have special needs, call the OGRA office to discuss your requirements.